

22 July 2002

Annex 4

Chairperson's Statement On Standard Billing Invoice

In accordance with Decision Number One, Section V, paragraph 9 to the Treaty on Open Skies, the observed Party shall transmit a bill no later than 30 days after completion of an observation flight, clearly itemizing the costs incurred during the observation flight.

In order to standardize the billing process, all States Parties will submit their bill using the standard invoice of the Attachment to this Chairperson's Statement.

STANDARD OPEN SKIES INVOICE	
INVOICE NUMBER:	
TO STATE PARTY:	
FROM STATE PARTY:	
DATE OF INVOICE:	
OBSERVATION FLIGHT REFERENCE NUMBER:	
DATE/TIME OF ARRIVAL:	
DATE/TIME OF DEPARTURE:	
SUMMARY OF COSTS (EUROS)	
MEALS AND ACCOMMODATIONS:	
FUEL, OIL, HYDRAULIC FLUID, GREASE, OXYGEN, WATER, DE-ICING FLUID, DE-ICING CHARGE:	
GROUND TECHNICAL AND COMMERCIAL SERVICING:	
MEDIA AND CHEMICALS:	
ADDITIONAL SERVICES:	
TOTAL INVOICED AMOUNT (EUROS):	
OBSERVED PARTY AGREE AS CORRECT (ON SUBMISSION)	
	NAME:
	SIGNATURE:
OBSERVING PARTY AGREE AS CORRECT (PRIOR TO PAYMENT)	
	NAME:
	SIGNATURE:
INVOICE PAYABLE TO THE FOLLOWING BANK:	

MEALS AND ACCOMMODATION COSTS			
INVOICE NUMBER:			
TO STATE PARTY:			
FROM STATE PARTY:			
DATE OF INVOICE:			
MEALS/ACCOMMODATION COSTS	NUMBER OF PERSONNEL	DAILY COST PER PERSON (EUROS)	TOTAL DAILY COST (EUROS)
DAY 1			
DAY 2			
DAY 3			
DAY 4			
DAY 5			
DAY 6			
DAY 7			
TOTAL			

TOTAL MEALS AND ACCOMMODATION COST (EUROS)_____

FUEL, OIL, HYDRAULIC FLUID, GREASE, OXYGEN, WATER, DE-ICING COSTS											
INVOICE NUMBER:			FROM STATE PARTY:								
TO STATE PARTY:			DATE OF INVOICE:								
UPLOAD	FUEL (litres)	OIL (US quarts)	HYDRAULIC FLUID (litres)	GREASE (kg)	OXYGEN (Filling)	WATER (litres)	DE-ICING FLUID (kg)	DE-ICING CHARGE BY AIRCRAFT TYPE			
								CAT 1	CAT 2	CAT 3	CAT 4
1. ON ARRIVAL											
2. DEMO FLIGHT											
3. TRANSIT TO OPEN SKIES AIRFIELD											
4. OBSERVATION FLIGHT—SEGMENT 1											
5. OBSERVATION FLIGHT—SEGMENT 2											
6. OBSERVATION FLIGHT—SEGMENT 3											
7. OBSERVATION FLIGHT—SEGMENT 4											
8. OBSERVATION FLIGHT—SEGMENT 5											
9. TRANSIT TO POINT OF EXIT											
10. DEPARTURE FROM POINT OF EXIT											
TOTAL UPLOAD (NUMBER OF UNITS)											
UNIT COST (EUROS)—KOLN FOR YEAR ____											
TOTAL											
TOTAL FUEL, OIL, HYDRAULIC FLUID, GREASE, OXYGEN, WATER, DE-ICING COST (EUROS)											

GROUND TECHNICAL AND COMMERCIAL SERVICING COSTS			
INVOICE NUMBER:			
TO STATE PARTY:			
FROM STATE PARTY:			
DATE OF INVOICE:			
EXCHANGE RATE/DATE			
OTHER GROUND TECHNICAL AND COMMERCIAL SERVICING REQUESTED	TYPE	COST (LOCAL CURRENCY)	COST (EUROS)
1. ON ARRIVAL			
2. DEMO FLIGHT			
3. TRANSIT TO OPEN SKIES AIRFIELD			
4. OBSERVATION FLIGHT–SEGMENT 1			
5. OBSERVATION FLIGHT–SEGMENT 2			
6. OBSERVATION FLIGHT–SEGMENT 3			
7. OBSERVATION FLIGHT–SEGMENT 4			
8. OBSERVATION FLIGHT–SEGMENT 5			
9. TRANSIT TO POINT OF EXIT			
10. DEPARTURE FROM POINT OF EXIT			
TOTAL			

TOTAL GROUND TECHNICAL AND COMMERCIAL SERVICING COST (EUROS)

MEDIA AND CHEMICAL COSTS

INVOICE NUMBER

TO STATE PARTY:

EXCHANGE RATE/DATE

FROM STATE PARTY:

DATE OF INVOICE:

Canadian Media Prices as of Year ____										
FILMS	Film Width	Cost (CAD)/Meter	Cost (€)/Meter		FILMS TYPES USED	Film Width	Roll Length (meters)	# of Rolls	Total Length (meters)	Cost (Euros)
"Panchromatic, Fine Grain Negative Film"	70 mm				specify					
	5 in/127 mm									
	9.5 in/240 mm									
"Panchromatic, High Speed Negative Film"	70 mm									
	5 in/127 mm									
	9.5 in/240 mm									
Negative Duplicating Film - Neg to Pos	70 mm									
	5 in/127 mm									
	9.5 in/240 mm									
Direct Duplicating Film - Neg to Neg	70 mm									
	5 in/127 mm									
	9.5 in/240 mm									
TOTAL FILM COSTS (EUROS)										

PROCESSING CHEMICALS		Film Width	Cost (CAD)	Cost (€)	PHOTO CHEMISTRY USED		Quantity	Cost (Euros)
Replenishing Cost for 30 meters of film (Includes Developer and Fixer)		70 mm			specify			
		5 in /127 mm						
		9.5 in/240 mm						
Developer Replenisher Kit for 60 litres								
Fixer Replenisher Kit for 7.5 litres								
Developer Starter Kit for 34 litres					TOTAL CHEMISTRY COST (EUROS)			

MAGNETIC TAPES		Length	Cost (CAD)	Cost (€)	MAGNETIC TAPES USED		# of Tapes	Cost (Euros)
Video Cassette VHS		120 minutes			specify			
Video Cassette S-VHS		120 minutes						
Video Cassette HI - 8mm		60 minutes						
Video Cassette HI - 8mm		120 minutes			TOTAL TAPE COST (EUROS)			

TOTAL MEDIA AND CHEMICAL COST (EUROS)

ADDITIONAL SERVICES COSTS			
INVOICE NUMBER:			
TO STATE PARTY:			
FROM STATE PARTY:			
DATE OF INVOICE:			
EXCHANGE RATE/DATE			
ADDITIONAL SERVICES	TYPE	COST (LOCAL CURRENCY)	COST (EUROS)
1. ON ARRIVAL			
2. DEMO FLIGHT			
3. TRANSIT TO OPEN SKIES AIRFIELD			
4. OBSERVATION FLIGHT–SEGMENT 1			
5. OBSERVATION FLIGHT–SEGMENT 2			
6. OBSERVATION FLIGHT–SEGMENT 3			
7. OBSERVATION FLIGHT–SEGMENT 4			
8. OBSERVATION FLIGHT–SEGMENT 5			
9. TRANSIT TO POINT OF EXIT			
10. DEPARTURE FROM POINT OF EXIT			
TOTAL			

TOTAL ADDITIONAL SERVICES COST (EUROS)